

Boynton Health

College Student Health Survey Questionnaires

Baseline Tobacco Policy Assessment

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BOYNTON HEALTH

UNIVERSITY OF MINNESOTA

Baseline Campus Tobacco-Free Policy Assessment

INSTRUCTIONS: Complete this assessment for each campus with which you are collaborating. Your answers should reflect as accurately as possible the status of the policy on January 1, 2012. To ensure you have the necessary detail for completing the form, you may need to review the campus policy and other official documents, visually inspect the campus grounds, and/or interview a campus administrator.

Name of institution: _____

City: _____ **County:** _____

Tobacco Use Policies

1. The campus:

Has a written smoke-free policy → List month and year of enactment: _____

Has a written tobacco-free policy → List month and year of enactment: _____

Does not have a written policy related to tobacco use (skip to question 10)

2. If the campus is smoke-free or tobacco-free, are the following areas covered by the policy?

a. All campus grounds (i.e., there are not any designated outdoor smoking areas) Yes No NA

b. Parking lots Yes No NA

c. Outdoor sporting venues Yes No NA

d. Indoor sporting venues Yes No NA

e. Campus vehicles Yes No NA

f. Dorms/residence halls – indoors, including students' rooms and common areas Yes No NA

g. Dorms/residence halls – outdoors, including balconies, entrances and courtyards Yes No NA

h. Rental agreements Yes No NA

i. Other (please specify): _____

Implementation and Enforcement

-
3. Tobacco policies are communicated to students, faculty, and staff at least three different ways: Yes No
- Class catalog or schedule
 - Student policy/conduct handbook
 - Registration materials
 - Campus newspaper
 - Campus website
 - Recruitment materials
 - Staff policy handbook
 - Other (please specify): _____
4. Posted signs reflect current tobacco use policy Yes No
5. Ash cans are placed in appropriate areas (compliant with campus policy) Yes No
6. An enforcement protocol is on file Yes No
7. The designated enforcement entity has been trained on the enforcement protocol Yes No
8. The enforcement protocol includes procedures for responding to complaints Yes No
9. How often is the enforcement protocol followed?
- Never
 - Rarely
 - Sometimes
 - Usually
 - Always

Sale of Tobacco Products

10. Tobacco products and tobacco paraphernalia are sold on campus Yes No

Tobacco Cessation Resources

11. Staff provide self-help materials to students, faculty or staff who want to quit using tobacco Yes No

12. Staff provide *on-campus* counseling to students, faculty or staff who want to quit using tobacco Yes No

If yes:

Are the staff providing the counseling trained Nicotine Dependence Counselors? Yes No

13. Staff provide referrals to *off-campus* cessation programs for students, faculty and staff who want to quit using tobacco (e.g., QUITPLAN, etc.) Yes No

14. Campus financially supports cessation efforts of students, faculty or staff (e.g., offers low-cost or free nicotine patches and cessation medicines, provides insurance coverage for cessation services, etc.) Yes No

Date completed _____

Completed by _____

Email _____

Phone: _____

This tool was adapted from the California Youth Advocacy Network